

Tuition Fee Policy 2025-26



Vantage North Humber Teacher Training (VNHTT) reviews its **Tuition Fees Policy** annually. Fees are payable with a tuition fee loan or by bank transfer, direct debit, cheque or bankers draft, as set out in this policy. All fees due must be fully discharged before completion of your award or qualification.

VNHTT reserves the right to alter the timing and/or location and/or content of your programme of study, in accordance with the terms of your **Trainee Agreement**. This does not alter your liability for payment of the course fees, and your Trainee Agreement with VNHTT in relation to the payment of all fees due will remain in place.

Liability for payment

All non-salaried trainees (students) are liable to pay our tuition fees. You are responsible at all times, for any fees or amounts outstanding to VNHTT.

If you are in receipt of student support through Student Finance England (SFE), Student Awards Agency for Scotland (SAAS), or Islands Governments (Jersey, Guernsey, Isle of Man), and VNHTT does not receive your financial assessment and full tuition fee payment, you will be held liable for paying the full fee. The failure of Student Finance England to pay fees does not negate this liability.

All fees due must be fully discharged before completion of your award or qualification.

Trainees (students) will be personally liable for any professional membership fees associated with their course.

Tuition Fees for 2025-26

| Programme | QTS Tuition Fees | Optional PGCE |
|--------------------|-------------------|---------------|
| Training fee route | £8,610 | £925 |
| Salaried route | Government Funded | £925 |

Methods of payment

Home and EU trainees (students) may apply to Student Finance England (SFE) for a student loan for tuition fees up to £9,535 per annum. The Student Finance England will pay any amount directly to VNHTT and you will repay the loan to them once you have completed your programme of study and are earning over £21,000.

VNHTT offers **three payment options** to self-funding trainees 2025-26:

1. Payment in full on or before 6th September by Bank Transfer (preferred), Bankers Draft or Cheque
2. Payment in two equal instalments on 1st October and 1st March by Bank Transfer or Direct Debit
3. Payment in 6 equal instalments commencing 1st October to 1st March inclusive by Bank Transfer or Direct Debit

You remain personally liable at all times, for any fees or amounts outstanding to VNHTT, and if selecting option 1 you must pay the balance of the fees directly to VNHTT at the beginning of the course, by one of

the following payment methods:

- **Bank transfer (Recommended)**

- Lloyds Bank
- St Cuthbert's Roman Catholic Academy t/a The Vantage Teaching School Hub
- Account No. 37944468
- Sort-code 309444

- **Direct Debit (Recommended)**

In agreeing to a Direct Debit being set up, you are entering into a commitment to ensure there are the funds in your bank account at the due date. Failure to keep up with your payments/late payment or cancellation of Direct Debits without prior notification, will result in an administrative charge of £30. Eligible students paying fees by instalments who withdraw part way through their programme of study, will be required to complete payment of their outstanding fees as set out in the **Withdrawal Policy** below.

- **Cheque or bankers draft**

Made payable to **St Cuthbert's Roman Catholic Academy t/a The Vantage Teaching School Hub** Please ensure that you write your name and VNHTT registration number on your remittance and bring your remittance to Nikki Hawxwell **by hand** or post to:

Nikki Hawxwell, Operations Manager
Vantage North Humber Teacher Training,
c/o St Mary's College, Cranbrook Avenue, Hull, HU6 7TN

Outstanding Debt

No trainee (student) with an outstanding account will receive an award, be considered for further qualifications or be given a reference from VNHTT. Once your fees become overdue you will be sent a statement and a reminder letter, following which, failure to settle the outstanding fees, will result in your debt being referred to a debt collection agency or solicitor. For information on your outstanding fees please contact Nikki Hawxwell on nhawxwell@smchull.org or call 01482 808804 / 851136.

Withdrawal Policy

Any trainee thinking of withdrawing from the course should arrange a meeting with the Head of VNHTT or Operations Manager to discuss this and explore other potential options such as change of placement or deferral of training. However, registered trainees who subsequently withdraw from the course before completion, must give written notification of their withdrawal in hard copy or by email to Nikki Hawxwell. The date of receipt of the withdrawal notice will be the effective date of withdrawal.

Withdrawing trainees remain liable for the full payment of tuition fees as set out below:

- **Withdrawal prior to 10th October 2025**
0% of the annual tuition fee payable (including PGCE where applicable)
- **Withdrawal prior to 5th January 2026**
25% of the annual QTS tuition fee payable and 100% of the PGCE fee (where applicable)
- **Withdrawal on or after 5th January 2026**

50% of the annual QTS tuition fee payable and 100% of the PGCE fee (where applicable)

- **Withdrawal prior to 13th April 2026**

50% of the annual QTS tuition fee payable and 100% of the PGCE fee (where applicable)

- **Withdrawal on or after 13th April 2026**

100% of the annual tuition fee payable (including PGCE where applicable)

The tuition fee payable becomes due immediately on withdrawal. In the event that a Trainee is paying fees via a Tuition Fee loan, and the amount payable by the Student Loans Company does not cover the tuition fee liability, the Trainee remains liable for all the outstanding fees. VNHTT will recover any outstanding fees directly from the Trainee.

Changes in circumstances

If you wish to break your programme of study, you will need to inform the Head of VNHTT and VNHTT Operations Manager so that suitable arrangements can be agreed in order for you to maintain your student status with VNHTT. Should you subsequently withdraw from the course, you must contact the VNHTT Operations Manager to complete a Withdrawal Form and, where applicable, arrange payment for the balance of any fees outstanding, as any fee payable becomes due immediately.

Bursaries

Trainees (students) commencing the course in September 2025, who meet the government eligibility criteria, may receive a training bursary.

Payment of the training bursary to eligible students, will be initiated following successful registration in September 2025, and will be paid in 10 monthly instalments, direct into the trainee's bank account between October and July (on the last working day of the month).

Should you withdraw from the course, your bursary will cease, and you are responsible for repaying any overpayment of training bursary funding. You are required to reimburse the Department for Education (DfE) via VNHTT who will notify you of the amount to be repaid.

Problems with finance

If you are experiencing problems with receiving your finances from Student Finance England, we strongly advise you to contact the Vantage administration office by email on vnhtt@smchull.org or telephone on 01482 808804 or 851136 as soon as possible.

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|-----------------------|-------|
| Signed by | _____ |
| Name (Block Capitals) | _____ |
| Date | _____ |